

Bonnyville and District Centennial Centre

- *We do great work because we have great people!* -

Do you want to make a difference in your community?

Do you want to work as part of a great team?

This is your chance to take advantage of a unique and dynamic career opportunity. You'll enjoy a team approach, a fun and exciting atmosphere, and competitive wages.

The Bonnyville Centennial Centre has the following position available:

WELCOME DESK STAFF - Part Time / Adult 18+

Centennial Centre Welcome Desk Staff welcome clients and facility users, assist in facility scheduling, provide access passes and equipment, support box-office functions, prepare daily deposits, act as a communication link between all departments in the facility, and provide general information about services available in the building and in the community.

Candidates must enjoy working with the public, have above-average communication skills, and provide exemplary customer service. Candidates must be friendly, self-motivated, team players who are confident working in a fast-paced environment. Experience relevant to the position may be considered an asset. Shift work is involved, and evening and weekend work is required.

Review of applications will start immediately and continue until the position is filled. Qualified candidates should forward a letter of application and detailed resume, stating the position being applied for, to:

Human Resources
Bonnyville and District Centennial Centre
Unit 1003, 4313 50th Avenue
Bonnyville/AB/T9N 0B4
Fax: 780-826-7816
Email: admin@centennialcentre.ca

