



Bonnyville and District Centennial Centre Policies and Procedures for Pandemic Operations of Summer Camps

Screening:

All individuals, including children, parents/guardians and staff must be screened upon arrival using the criteria below. Entry will be denied to any person including the child of a parent/guardian who meets the following criteria:

- Signs or symptoms of respiratory infection, such as cough, shortness of breath, sore throat, and/or fever.
- Anyone who has travelled outside of Canada in the last 14 days.

Parent/guardian must provide contact information if their child begins to show symptoms of COVID-19 while in childcare, including the need for immediate pick up.

Parents/guardians will be required to complete a questionnaire upon each arrival that will be administered by intake staff. Child's daily temperature will be recorded – **this temperature reading must be taken by the parent/guardian prior to arriving on the premises.** Once the questionnaire is completed with child's temperature recorded, you will be informed if access is granted or denied. The parent/guardian is being asked not to drop-off directly to the camp room, as one designated staff will be taking children to the rooms after screening during arrival and departures. If for any reason you arrive at the C2 outside of your normal pick-up or drop-off time a cell phone number will be listed that you can call to have your child brought to the door.

Social distancing:

It is important to note that social distancing advice is meant for interactions among colleagues, strangers and adults, etc.

What Summer Camp staff will be doing:

- Where possible, arrange spaces to encourage more separation. For example, spacing children to avoid close contact during meal and assigning a designated chair and table for each child.
- Remember that young children need easy to understand visual prompts. For example, use tape on the floor, hoops, mats or other items that can mark off personal space. Another idea is to organize play activities with a visual cue about how many children should be in that area. (For example, two chairs next to an activity with markers or numbers taped to the floor.).
- Washing hands with soap and water frequently and when you come into close physical contact with a child.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Plan for play experiences that help children learn why it is important to maintain appropriate space. Depending on the age of children, possible activities include:
 - Use masking tape to create squares or other shapes that are two metres apart. Have children move from shape to shape while the music plays as a sort of musical chairs.
 - For older children, introduce coding activities. An example would be to set up a grid of two-metre sized squares, using masking tape. Count the squares, explore concepts of rows and

columns, and then encourage children to take turns being the computer and the computer programmer. You can use a variety of cards, including arrows.

- Provide measurement activities (provide yardsticks, measuring tapes or rulers which can be taped together). In absence of these, you can use lengths of cardboard pre-measured into metre-long lengths, or yarn or rope cut in pre-measured lengths. Measure tables, distance between, etc.
- Promote gross motor measuring activities involving different lengths.

Management of children/staff with possible COVID-19:

If a child begins to experience symptoms of COVID-19 while attending camp, it is recommended that:

- Symptomatic children are immediately separated from others in a supervised area until they can go home. In addition, where possible, anyone who is providing care to the child should maintain a 2 metre distance.
- If a 2-metre distance cannot be maintained from the ill child, advice from the local public health unit will be necessary to prevent/limit virus transmission to those providing care.
- While contacting the public health unit, at minimum the child and camp worker should wear a surgical/procedure mask.
- Hygiene and respiratory etiquette should be practiced while the child is waiting to be picked up.
- Tissues should be provided to the child for proper respiratory etiquette, with proper disposal of the tissues and proper hand hygiene.
- Environmental cleaning of the space the child was separated to, should be conducted once the child has been picked up.
- Contact the Fitness and Recreation Manager/ GM who will let the local public health unit know to notify them of a potential case and seek input regarding the information that should be shared with other parents of children in the program.
- Children with symptoms must be excluded from day camps for 14 days after the onset of symptoms.
- Children or staff who have been exposed to a confirmed case of COVID-19 or symptomatic person(s), should be excluded from the program setting for 14 days.

If a staff is to display symptoms of Covid-19 they will be sent home immediately and public health will be notified as they will require testing. Families will be informed immediately if at any time there is a positive case of Covid-19 and recommendations for all families will follow suit given under AHS guidelines.

With following all the policies and procedures in place, it should be a contained/stop of spread.

Requirements for health and safety:

Ensure all current infection prevention and control practices are adhered to, this includes but is not limited to:

- Ensuring all toys used at the centre are made of material that can be cleaned and disinfected (e.g. no plush toys).
- Increasing the frequency of cleaning and disinfecting objects, toys and frequently touched surfaces.
- Use only proper disinfectants for cleaning.
- Checking expiry dates of products used and always following manufacturer's instructions.

- Performing proper hand hygiene (including assisting children with hand hygiene).
- Incorporating additional hand hygiene opportunities into the daily schedule.

Encourage more physical space between children by:

- Spreading children out into different areas.
- Staggering, or alternating, lunchtime and outdoor playtime; and,
- Incorporating more individual activities or activities that encourage more space between children.
- Children must not share any personal items.
- Reinforce “no food sharing” policies.
- Meals and snacks are provided from home, ensure each child has their own individual meal or snack. Multi-use utensils must be sanitized.
- Pick-up and drop-off of children will happen at the south west entrance to the RJ Arena only. Parents/guardians will not be entering the camp room, a designated administration staff will be escorting the children to and from the room.
- Avoid getting close to a child’s face, where possible.

Handwashing:

Summer Camp Programs must adhere to the following handwashing guidelines for both children and staff. Specifically, programs must engage in frequent handwashing with soap and water for at least 20 seconds at the following times:

- at the start of the day and before going home
- after going to the washroom
- before preparing food
- before eating
- after getting hands dirty
- after wiping nose or handling dirty tissues
- after coughing, or sneezing
- after cleaning tasks (staff)

Staff should help young children to ensure handwashing is done correctly. Alcohol-based hand rub (ABHR) is not recommended for routine use in childcare.

Cleaning and disinfecting:

Bonnyville and District Centennial Centre will engage in frequent, thorough cleaning every day, using routine practices that follow regulations for cleaning, sanitizing and disinfecting frequently touched objects and surfaces.

Increased monitoring of hand cleaning supplies is recommended to ensure all areas are always well-stocked with hand washing supplies (i.e. soap and single-use towels).

Toys: As per standard procedures, it is recommended that facilities have toys that are easily cleaned and disinfected. It may be prudent to increase the frequency of the cleaning schedule for these items, especially when illness is circulating in the setting or the local community, or if symptomatic staff and children have been touching the toys. Plush toys will be avoided.

Children's personal toys that they require to offer them security and comfort are not to be shared with other children and should be stored in a way that ensures this. It is preferred that toys stay at home if possible.

Sensory play will be limited during this time. Water or sand tables will be closed. No natural items are to be played with. Children, when handling play dough/slime, can only handle their own amount which will go into a labelled bag specifically for that child. This will be thrown out at the end of the program.

High-Touch Surfaces: High-touch objects and surfaces (e.g. doorknobs, faucet handles, toys) in facilities are cleaned and disinfected regularly. Checklists have been provided for bathrooms and rooms. These checklists **MUST** be followed, and filled out daily.